

## QUARTERLY REPORT TO CALIFORNIA VOLUNTEERS

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APRIL 1, 2009-JUNE 30, 2009

AGREEMENT CV 08-010

During the first quarter of the grant period, April 1-June 30, 2009, Lutheran Social Services assisted six Oak Ridge Mobil Home Park residents impacted by the fires of 2008. Several of the survivors were elderly residents who were in need of durable medical equipment—walkers, wheel chair, medical bed with mattress. Other clients received assistance with utility bills and rent. Four of the six clients were referrals from other agencies providing case management services to fire survivors. One of the elderly clients worked as a seamstress to earn additional income. She lost three sewing machines and request assistance with replacing one of them. As of this report, \$4,819.67 has been dispersed to Oak Ridge residents or former residents. The indirect costs associated with this grant for the quarter were \$481.97. Attached is the official financial statement generated by the agency finance department. Below is a chart showing the case manager, type of assistance provided, the date and vendor and amount of purchase. All purchases are complete and there are no other encumbrances during this reporting period.

Date	Case Mgr	Assistance	Amount	Vendor
4/17/2009	Cohen	Sewing Machine	\$983.20	A Quality Sew and Vacuum
6/11/2009	Valencia	Walkers (HWB)	\$393.38	Matrix Healthcare
6/17/2009	Munoz	Electric Bill	\$63.09	LA Dept Water/Power
6/17/2009	Munoz	Rent	\$348.97	Avondale at Warner Center
6/17/2009	Cohen	Medical Bed	\$1,216.75	Matrix Healthcare
6/17/2009	Cohen	Mattress	\$750.49	Leonard's Discount Carpets
6/26/2009	Hernandez	Wheel chair	\$550.79	Matrix Healthcare
6/26/2009	Munoz	Rent	\$513	Oakridge Mobile Home Park

In addressing requirements for this report, a side benefit to the agency was generated. The Disaster Services Division staff reviewed and revised with the finance department existing cost accounts to provide a more detailed accounting of client assistance dollars expended during recovery services. Not only will this revision benefit Disaster Services, but other divisions of the agency that provide client based social services. Explanations of the existing and proposed accounting codes are included in this report on page 2.

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### Client Supportive Services

<b>Code</b>	<b>Description</b>
<b>6800</b>	Food
<b>6801</b>	Housing -Rental payments, rental deposits, mortgage payment, mortgage insurance, property taxes, electric, water, gas, butane, trash pickup, utility deposits, telephone payments, telephone deposits, hotel (short term), house remodeling-limited (fence, stairs, yard cleanup, etc.)
<b>6802</b>	Cash-Used in our Refugee and Immigration Division
<b>6803</b>	Clothing
<b>6804</b>	Other – any item that is not listed in the specific categories
<b>6805</b>	Transportation – Bus passes, gas vouchers, car repairs, car parts, car payment, car insurance, car deposit toward purchasing a vehicle, bicycle, airline tickets, train tickets, travel mileage

### Proposed categories

<b>6806</b>	<b>Employment – Fingerprinting fees, uniforms, computer, background fees, drug testing, tools, Internet payment for job search, birth certificates, state Identification, passport fees, immigration fees, driver license(including some minor fees), documentation fees,</b>
<b>6807</b>	<b>Medical – prescriptions, doctor visits, medical equipment (oxygen tanks, wheelchairs, crutches, bed), medical bills, insurance payments (medical and life)</b>
<b>6808</b>	<b>Gift Cards</b>



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### Lutheran Social Services of the Southwest California Volunteers Grant Revenue and Expense Report

	<u>Quarter Ended June 30, 2009</u>	<u>Grant to Date</u>
<b>Revenues:</b>		
State of California (billed not received)	\$ 9,475.94	\$ 9,475.94
<b>Expenses:</b>		
Client Assistance-Housing	3,875.50	3,875.50
Client Assistance-Other	<u>944.17</u>	<u>944.17</u>
Total Direct Expenses	4,819.67	4,819.67
Total Administrative Costs	<u>481.97</u>	<u>481.97</u>
Total Expenses	5,301.64	5,301.64
<b>Net Grant Remaining</b>	<b><u>\$ 4,174.30</u></b>	<b><u>\$ 4,174.30</u></b>

Respectfully Submitted,  
Tempie D. Beaman  
LDR Coordinator